



● NARRATIVE REPORT ●



● CONTENTS:

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MARINE ENGINEERING



CENTER FOR LEARNING AND INFORMATION RESOURCES



LIBRARY SERVICES

Mapua Malayan Colleges Laguna's Center for Learning and Information Resources (Mapua MCL CLIR) created services, which has been an immense help for faculty members and students with their research and academic needs. These services include the following:

- Book-A-Librarian
- Connect with CORA
- Book Scanning Service
- Online Document Delivery Service
- Book Renewal and Reservation
- Renewal and Reservation
- Book-A-Seat Service
- Roving Reference Service

SCAN THE QR CODE



MAPUA MCL CLIR SERVICES



The Mapua MCL Center for Learning and Information Resources (CLIR) supports Mapua Malayan Colleges Laguna's teaching, research, and extension functions. CLIR provides access to high-quality information resources and services that meet the academic needs of the students and faculty members.

Guided by the goals and objectives of Mapua MCL, CLIR affirms itself to be the resource center of excellence in information, especially in the field of technology through the following objectives:

- Procure, organize and provide a well-balanced collection to complement the academic programs of MCL;
- Provide and maintain appropriate facilities and equipment that shall enable users to fully utilize the center's resources;
- Produce skilled researchers by providing timely and instant access to various formats of information in any part of the country and of the world;
- Create an environment that encourages learning through quality services; and,
- Develop an efficient staff that shall guide students and other researchers in their quest for learning.

LIBRARY HOURS AND LOCATIONS



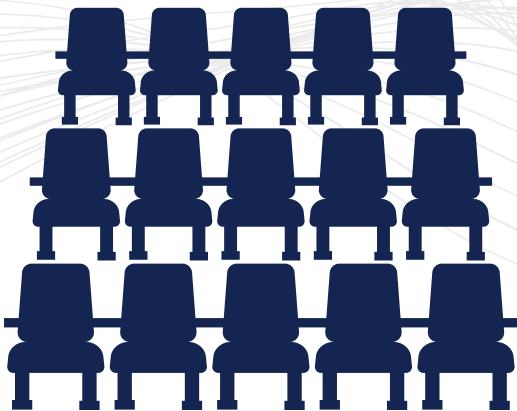
LIBRARY HOURS

Monday to Saturday
7:00 AM to 7:00 PM CLIR Einstein
7:00 AM to 5:00 PM CLIR Rizal

LOCATIONS

2nd floor, Einstein Building
3rd floor, Rizal Building

SEATING CAPACITY



CLIR EINSTEIN

170 seats
540.58 sq. m.

CLIR RIZAL

150 seats
295.93 sq. m.

MAPÚA MCL CLIR RESOURCES



BOOK-A-LIBRARIAN

A service that allows library users to schedule an appointment for a library orientation on available resources and services and training related to subscribed e-resources.

CONNECT WITH CORA

A service that allows library users to inquire about resource accessibility and how to utilize services. Users can connect through CLIR webpage and MCL CLIR Facebook page from Monday to Saturday 7am to 5pm.



MAPÚA MCL CLIR RESOURCES



BOOK SCANNING SERVICE

A service that allows library users to request for scanning of book chapters and other print materials.



ONLINE DOCUMENT DELIVERY SERVICE

A service that enables users to access information sources remotely and guides them in maximizing the utilization of the resource collection.



MAPÚA MCL CLIR SERVICES



BOOK RENEWAL AND RESERVATION

A service that allows library users with current loaned books to renew at the circulation desk or online through their library account in WebOPAC.

RECOMMEND-A-PURCHASE

A service that enables library users to propose recommendations for new titles to the current collection of resources.



MAPÚA MCL CLIR SERVICES

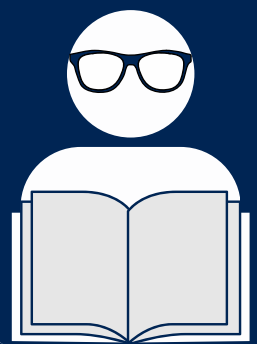


BOOK-A-SEAT SERVICE

Finding the perfect study spot is now easier than ever with MMCL CLIR's Book-a-seat Service. This convenient service allows you to reserve a seat in the library, ensuring a dedicated space and a comfortable and focused environment for your academic endeavors.

CLIR LIAISON

CLIR liaisons are also involved in activities such as developing collections to support the teaching, learning, and research needs of the students and faculty, introducing public available resources or open access materials for additional reference, serving as the department contact person when they have library-related questions, communicating changes in library services and resources, and sending announcements about library services and relevant programs or events to the community, as well as making sure that CLIR has an expansive database that isn't out of date.





LIBRARY SERVICES RELEVANT TO THE NEEDS OF THE PROGRAM

CLIR exists to support the teaching, research and extension functions of MMCL. Its goal is to maximize the accessibility of the resources and provide online services for research and digital learning support. CLIR provides various services like in support to users' needs to information studies, such as the types and kinds of resources there is and what constitutes them, they may book a session with a librarian through the Book-A-Librarian service to provide guided virtual tours of any of resources, searching strategies, and citation managers.

A chat reference service called CORA or CLIR Online Reference Assistant where users can ask questions on how to access their resources and how to avail themselves of their services is provided from Monday to Saturday, 7:00AM to 5:00PM through CLIR webpage and/or Facebook page.

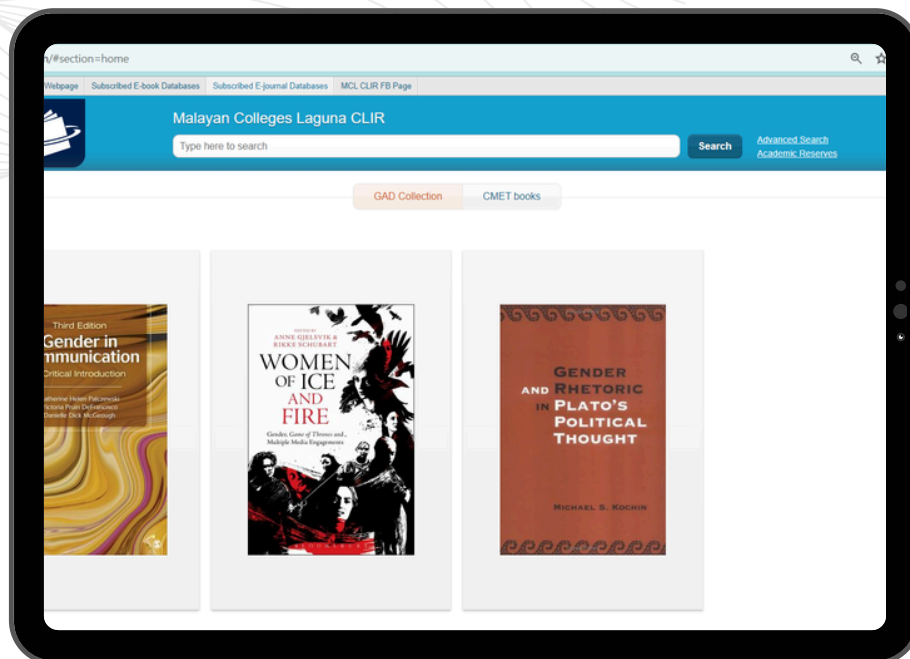
Lastly, in assistance to library users through provision of access to e-copies of theses, e-journals, and scanned copy of book chapters Online Document Delivery Service or ODDS is available.

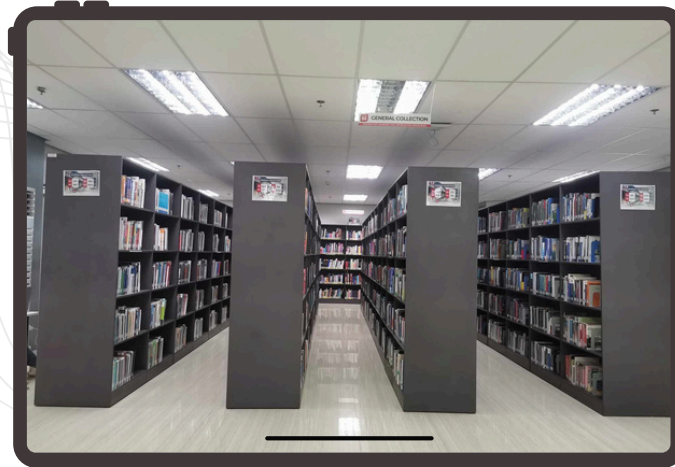
MAPÚA MCL CLIR RESOURCES

The Center for Learning and Information Resources (CLIR) is committed to supporting Mapúa Malayan Colleges Laguna's (MMCL) dedication to quality education. We will achieve this by providing a comprehensive collection of electronic resources designed to be a powerful tool for your academic success.

SEARCH THE AVAILABLE PRINT COLLECTION THROUGH WEB OPAC

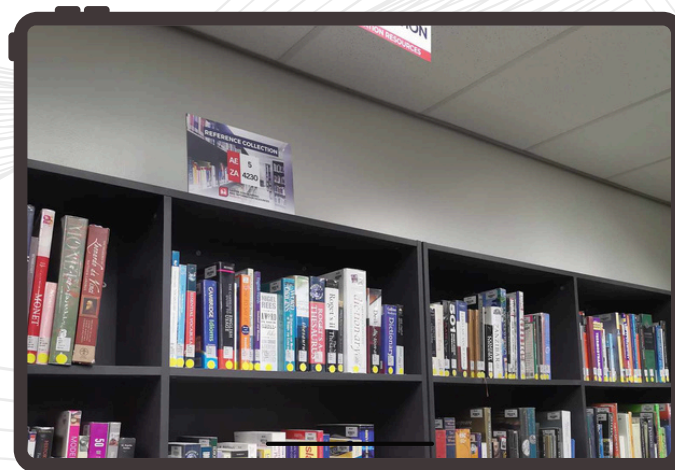
OPAC stands for Online Public Access Catalog. Through WebOPAC library users may search the available print books, theses and soon e-journals. It is also a platform where library users can login to their library account for reserving, renewing and monitoring borrowed books and fines.





GENERAL COLLECTION

The General Circulation Collection is located in CLIR-Einstein. The collection is composed of books in varied subject areas supporting both the basic and professional courses from the different program offerings of Mapua Malayan Colleges Laguna.



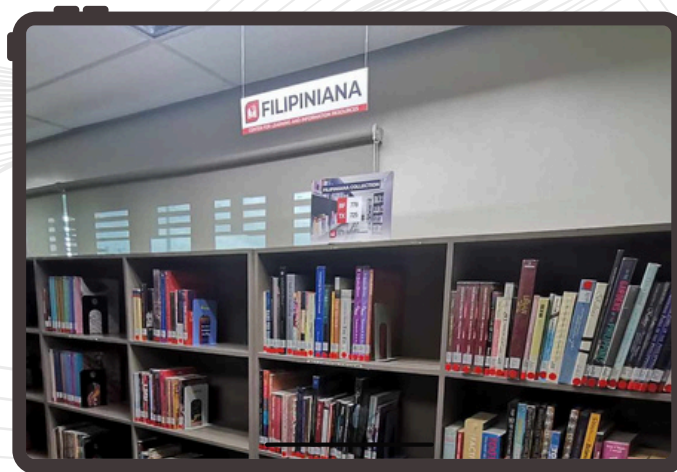
REFERENCE COLLECTION

These collections are intended for quick consultation and finding information rather than cover-to-cover reading. These typically include encyclopedias, dictionaries, atlases, almanacs, and handbooks on various subjects.



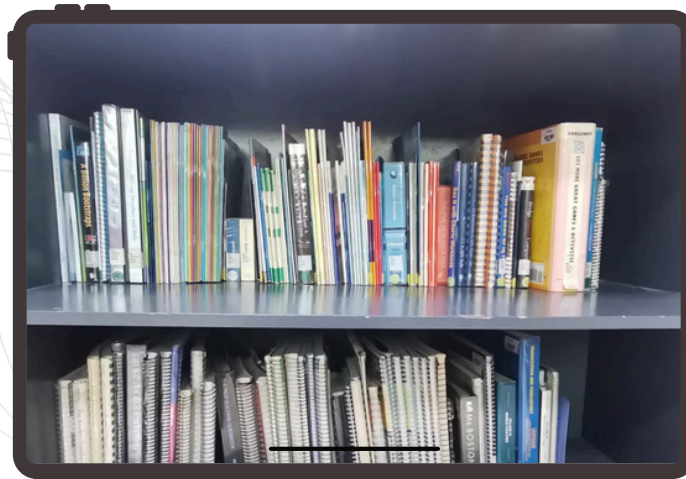
FICTION COLLECTION

This collection is a library dedicated to creative writing, including novels, short stories, plays, and poetry. These works are not intended to be factual accounts and explore themes and stories through imagination. This collection allows patrons to borrow books for enjoyment and personal reading.



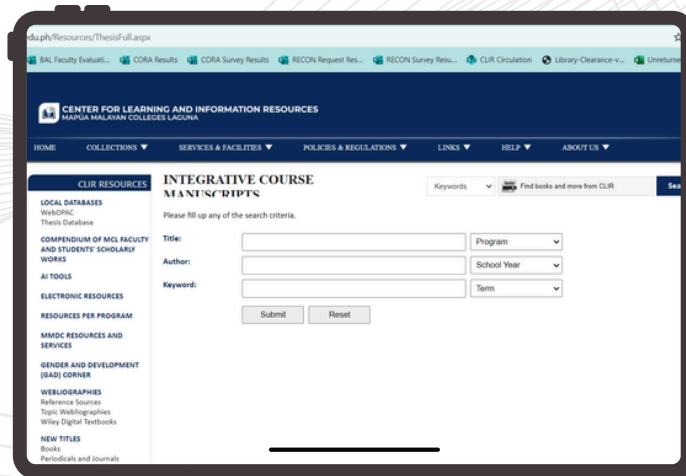
FILIPINIANA COLLECTION

The collection is composed of local print books supporting most of the basic courses and some professional courses from the different programs offered by Mapua Malayan Colleges Laguna.



RESERVE COLLECTION

Placed in the counter area of CLIR-Einstein. The collection is composed of books suggested as references by faculty members for the different courses and books considered as in-demand by the library staff based on circulation history.



INTEGRATIVE COURSE MANUSCRIPTS

A collection of research studies conducted by MMCL students from all programs. It is available online and can be requested through the Online Document Delivery Service.



MAPÚA MCL CLIR E-BOOKS



BRITANNICA ACADEMIC

A rich combination of the venerable Encyclopedia Britannica, academic magazines and periodicals provides a variety of reliable resources designed to meet the research and productivity requirements of colleges and academic libraries.

C&E PUBLISHED E-BOOKS

The world's leading digital content platform, providing secure delivery of e-textbooks accessible through Vital Source Explore platform using the MCL Blackboard account.





MAPÚA MCL CLIR E-BOOKS



CENGAGE E-TEXTBOOKS

Cengage leads to affordable learning: digital learning platforms, and unlimited access to Higher Education E-textbooks. It is accessible through Vital Source Explore platform using the MCL Blackboard account.

PEARSON E-TEXTBOOKS

Pearson E-textbooks offer flexible and affordable digital learning solutions for higher education. It can be accessed through Vital Source Explore platform using the MCL Blackboard account.





MAPÚA MCL CLIR E-BOOKS



Taylor & Francis

TAYLOR & FRANCIS SELECTED E-BOOK

Taylor & Francis eBooks is a single destination platform with eBooks in science, technology, engineering, medical, humanities and social science.

WILEY DIGITAL TEXTBOOKS

An extensive collection of over 17,000 textbooks across 10 subject areas. It can be accessed through Vital Source Explore platform using the MCL Blackboard account.





MAPÚA MCL CLIR E-BOOKS



SCIENCEDIRECT E-JOURNALS

Science Direct provides numerous research articles, journals, and scientific and medical publications. Also, it provides abstract to full-text access to more than 24 subject areas, which may help students and faculty members with their research and other academic activities.

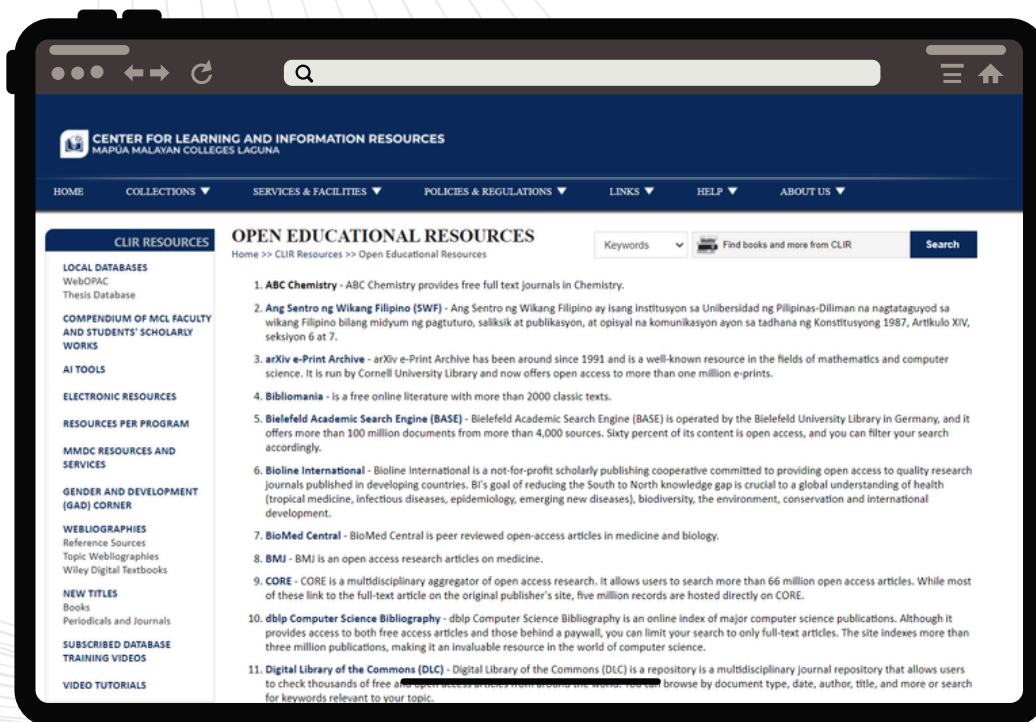
PHILIPPINE E-JOURNALS

This platform promotes research done by Filipinos under different academic disciplines such as Science, Engineering, and Humanities.





OPEN EDUCATIONAL RESOURCES



Mapua MCL CLIR offers Open Educational Resources (OERs) to support your studies! These openly available resources encompass a variety of formats, including textbooks, eBooks, e-journals, and websites. This diverse collection provides students with a great learning experience and empowers them to access high-quality educational materials at no cost.

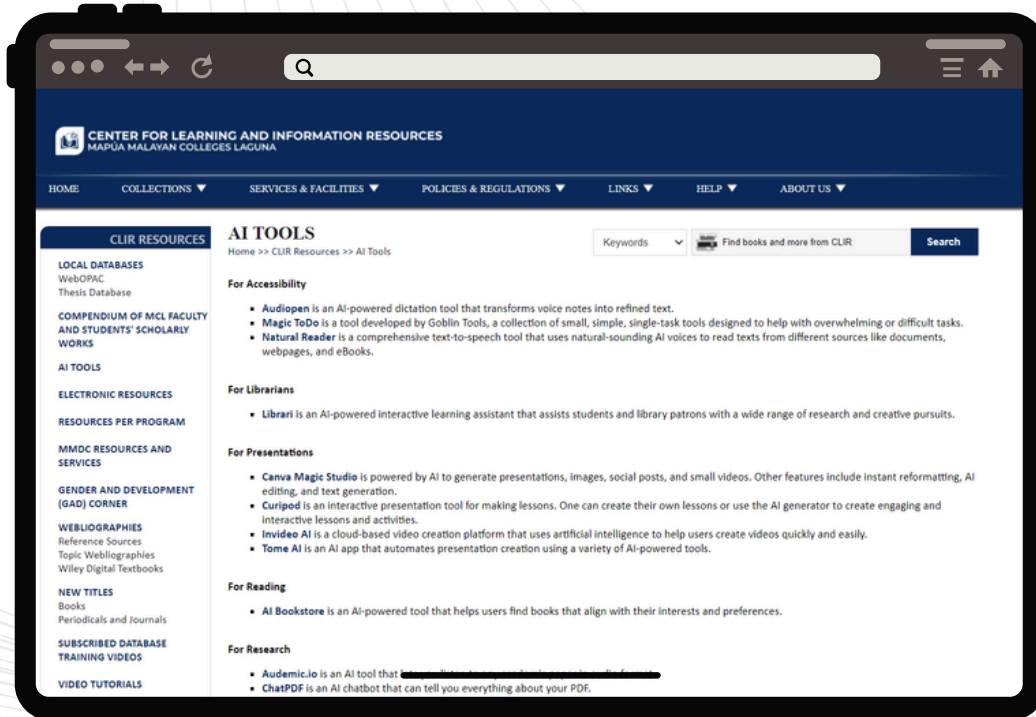
SCAN THE QR CODE



TO ACCESS
OPEN EDUCATIONAL RESOURCES



ARTIFICIAL INTELLIGENCE (AI TOOLS)



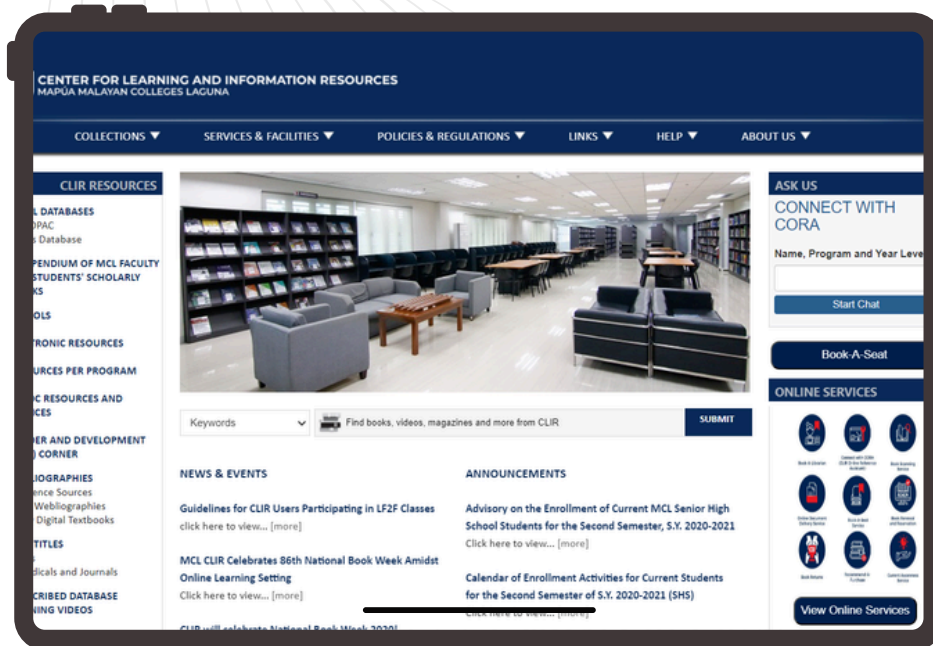
AI tools are revolutionizing education by offering a diverse range of tools that empower students, educators, researchers, and librarians. These tools tackle various learning needs, from efficiently finding information and creating content to comprehending complex topics and crafting engaging lessons or presentations. Some of AI tools include Audiopen, Magic ToDo, Natural Reader, Librari, Canva Magic Studio, Curipod, Invideo AI, and Tome AI.

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TO ACCESS AI TOOLS

MAPÚA MCL CLIR WEB PAGE



To learn more about MMCL CLIR Resources and Services, visit the web page at clir.mcl.edu.ph.

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TO VIEW CLIR WEB PAGE

MAPÚA MCL CLIR FACILITIES

CLIR ZONES



INDIVIDUAL STUDY ZONE (CLIR-EINSTEIN)

An individual study zone is specifically designed for quiet, focused study by a single person. This zone minimizes distractions and prioritizes an environment conducive to concentrated learning—this space is for silent phones, laptops, headphones, and devices.

MAPÚA MCL CLIR FACILITIES

CLIR ZONES



COLLABORATIVE LEARNING ZONE (CLIR-EINSTEIN)

This well-lit space features a mix of round, rectangular, and drafting tables with comfortable chairs, perfect for group brainstorming, group study, focused teamwork, small group conversations, and individuals who seek ambient noise when studying. This inviting area fosters creative thinking and productive collaboration

MAPÚA MCL CLIR FACILITIES

MMCL CLIR ZONES



SOCIAL LEARNING ZONE (CLIR-RIZAL)

A social learning zone in a library is a designated area that encourages collaborative learning and group study. Unlike silent study zones, these spaces allow for discussion and interaction. They might be equipped with Bean bags, Desk with Plant box, Trapezoid Folding Table, Hexagon Ottoman, etc. to help brainstorming and teamwork. This environment is ideal for students working on group projects, studying for presentations, or discussing course material with classmates. While some noise is expected, libraries typically have guidelines for maintaining a respectful volume level within these zones.

MAPÚA MCL CLIR FACILITIES

DISCUSSION ROOM (CLIR-RIZAL)



Libraries are stereotyped as places for complete silence but not for today's generation. CLIR recognizes the value of collaborative learning and created a dedicated discussion room at CLIR-Rizal to meet users' needs. Equipped with an LCD TV and HDMI cable, this space is perfect for group study sessions, brainstorming discussions, and even tutorials. It also offers a flexible environment for conducting interviews and meetings.

The discussion room is open Monday to Saturday, 8:00 AM to 4:00 PM, and may accommodate at least four and a maximum of ten. It is available first come, first served with a maximum of two hours per group.

MAPÚA MCL CLIR FACILITIES

CYBER SEARCH AREA (CLIR-EINSTEIN)



MAC computers specifically designated for internet access. These computers are available for all library users for their research.

SCAN THE QR CODE



TO USE THIS SPACE

MAPÚA MCL CLIR FACILITIES

SECURITY GATE

A security gate in a library is a technological checkpoint typically positioned at the exit. It uses sensors to detect library materials that have not been properly checked out. When an un-checked item passes through the gate, it triggers an alarm to alert staff and potentially prevent theft of library resources.



CHARGING STATIONS

A charging station is a designated area where patrons can recharge their electronic devices, typically laptops, phones, and tablets. These stations provide access to power outlets. Located in the Individual Study Zone and Collaborative Learning Zone.




FACULTY'S PARTICIPATION IN BOOK SELECTION

MANILA INTERNATIONAL BOOK FAIR



Updating the collection through acquisition is done with the faculty members and program chairs. At every Manila International Book Fair (MIBF), the program chair and faculty they assign are accompanied by the librarians in the selection process. Librarians prepare a Title Inventory file and provide it to each program, which will guide them in selecting titles for courses that need more numbers.



MAPUA
MALAYAN COLLEGES
LAGUNA

Revision No. 04
 Revision Date: September 05, 2018

MATERIAL ACQUISITION RECOMMENDATION FORM


IMPORTANT INFORMATION

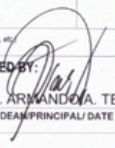
- THIS FORM SHALL BE FILLED OUT BY THE REQUESTER AFTER THE CLIR BOOK AND NON-BOOK REQUEST FORM HAS BEEN DULY APPROVED BY THE CLIR DIRECTOR.


REQUESTED BY: Thomas F. Diaz-Program Chair	COLLEGE / SHS: CMET	PROGRAM / TRACK: MARE	MAR # 1657-CMET-MARE
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COURSE CODE	AUTHOR(S)	TITLE	PUBLISHER	DATE PUBLISHED	ISBN #	MATERIAL TYPE*	QTY	PR. No.
MARE108	edited by: Pinto Robert	Hydraulics and Maritime Technology	Discovery Publishing	2024	9788119623016	Book	1	
MARE110	edited by: Monterio Charlse	Marine Pollution and Prevention	Discovery Publishing	2024	9788119623771	Book	1	
MARE110	edited by: Rodrigues Edmond	Ship Operation and Management	Discovery Publishing	2024	9788119365838	Book	1	
MARE130	edited by: Dsouza Thomson	Marine Instrumentation and Control	Discovery Publishing	2024	9788119677115	Book	1	
MARE130; MARE132-1	edited by: Rego Walnes	Marine Control Engineering and Automation	Discovery Publishing	2024	9788119365845	Book	1	


*Material type could either be "P" for print materials (e.g. books, magazines, etc.) or "NP" for non-print materials (e.g. CDs, DVDs, etc.)

PREPARED BY: 
PRISCILLA S. LAURENTE
 CLIR / DATE
(Director Signature)

RECOMMENDED BY: 
CAPT. ARMANDO A. TERNIDA
 DEAN / PRINCIPAL / DATE

APPROVED BY: 
ENGR. MARIBEL G. SONGSON
 VP FOR ACADEMIC AFFAIRS / DATE

Copy: (1) Center for Learning and Information Resources FORM CLIR-005A



MAPUA
MALAYAN COLLEGES
LAGUNA

Revision No. 03
 Revision Date: August 15, 2018

CLIR BOOK & NON-BOOK REQUEST FORM


IMPORTANT INFORMATION


- THIS FORM SHALL BE USED BY COLLEGE AND SHS FOR REQUESTING BOOK AND NON-BOOK MATERIALS.
- THIS FORM SHALL BE FILLED OUT BY CLIR STAFF IF REQUEST IS MADE FROM BOOK FAIR OR THE BOOK WAS SENT BY SUPPLIER AFTER SELECTION PROCESS.


NAME / POSITION: Thomas F. Diaz-Program Chair	COLLEGE / SHS: CMET	PROGRAM / TRACK: MARE	DATE: Dec. 9, 2024
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COURSE CODE	AUTHOR (S)/EDITOR (S)	TITLE	PUBLISHER	DATE PUB / FREQUENCY	ISBN / ISSN	MATERIAL TYPE	QTY	WITH BUDGET	W/OUT BUDGET	REMARKS
MARE108	edited by: Pinto Robert	Hydraulics and Maritime Technology	Discovery Publishing	2024	9788119623016	Book	1	✓		
MARE110	edited by: Monterio Charlse	Marine Pollution and Prevention	Discovery Publishing	2024	9788119623771	Book	1	✓		
MARE110	edited by: Rodrigues Edmond	Ship Operation and Management	Discovery Publishing	2024	9788119365838	Book	1	✓		
MARE130	edited by: Dsouza Thomson	Marine Instrumentation and Control	Discovery Publishing	2024	9788119677115	Book	1	✓		
MARE130; MARE132-1	edited by: Rego Walnes	Marine Control Engineering and Automation	Discovery Publishing	2024	9788119365845	Book	1	✓		

Remarks (Write justification if request is one without budget; NA if not applicable)

ENDORSED BY: 
THOMAS F. DIAZ
 PROGRAM CHAIR / CLUSTER COORDINATOR / DATE

RECOMMENDED BY: 
CAPT. ARMANDO A. TERNIDA
 COLLEGE DEAN / SHS PRINCIPAL / DATE

APPROVED BY: 
PRISCILLA S. LAURENTE
 CLIR DIRECTOR / DATE

CLIR-057-01

REFERRAL LETTER REQUEST



September 21, 2023

Kimberly Ann O. Soria
Chief Librarian
Mapua University
Intramuros, Manila

Dear Ms./Mrs. Soria,

This is to request from your good office to please allow the following students listed below:

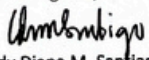
1. Platino, Angelica Gabrielle, G.
2. Luzaran, Jean Annika, C.
3. Dando, Johanna Krishna, C.
4. Siervo, Stefanie Martha, O.
5. Mahiya, Hal Mari, A.


To make use of your library facilities and resources for their research about Psychology related to behavior, mental health, and social relations, to look for any references. They need to gather more literature and references for the completion of their research.

Rest assured that our students will comply with your library policies and regulations.

We shall be grateful for any assistance you will extend to them.

Warm regards,


Lady Diana M. Santiago
CLIR-Library Officer

Received by: 
Angelica Gabrielle Platino
9/15/2023

Address : Pulo-Diezmo Road, Cabuyao City, Laguna 4025
Trunkline : +63 (49) 832-4000
Fax : + 63 (49) 832-0017, +63 (2) 8520-8975
Email : mcinfo@mcl.edu.ph

 mcl.edu.ph   [MapuaMCL](https://twitter.com/MapuaMCL)  [mapuamcl](https://www.instagram.com/mapuamcl)

SUMMARY OF MARE BOOK AND NON-BOOK COLLECTION

Classification	No. of Title	No. of Volume
General Reference	1677	1747
Filipiniana	316	358
General Education Print Books	5	5
General Education E-Books	11	165
Professional Print Books	111	113
Thesis Collection	16	

SCAN THE QR CODE



TO VIEW MARE
COURSE REFERENCE LIST

MARE FOREIGN E-JOURNAL

Foreign Journals	Link	Frequency
International Journal of Naval Architecture and Ocean Engineering		Annual

MARE STATISTICS REPORT A.Y. 2024 - 2025



MAPUA
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LAGUNA



CENTER FOR LEARNING
AND INFORMATION RESOURCES
MAPUA MCL

A.Y. 2024 - 2025

STATISTICS REPORT FOR STUDENTS

Marine Engineering

Book-A-Librarian

18
SESSIONS
CONDUCTED



Book-A-Seat



641
SEATS RESERVED

Roving Reference



242
ROVING REFERENCE
CATERED

Grammarly

1
SERVICE
REQUESTS



Borrowing Transaction Count For Students

1
BOOK BORROWED



MARE STATISTICS REPORT 1ST TERM A.Y. 2025 - 2026



MAPUA
MALAYAN COLLEGES
LAGUNA



**CENTER FOR LEARNING
AND INFORMATION RESOURCES**
MAPUA MCL

1st Term, A.Y. 2025 - 2026

STATISTICS REPORT

BS Marine Engineering

Roving Reference



7
ROVING REFERENCE
CATERED

Book-A-Seat



74
SEATS
RESERVED

Book-A-Librarian

5
SESSIONS
CONDUCTED



LIBRARY APPRECIATION

BOOK-A-LIBRARIAN

“The session is informative.”

Gonzales, Ashlee B. , 1st year – CAS-PSY

“The discussion was so informative, and I learned a lot about stuff that I can use for my studies.”

Jimenez, Emmanuel Jan D. , 1st year – CCIS-CS

“The presentation and instructions to access and use the CLIR Librarian Service satisfied my expectations.”

Quintao, John Gabriel F., 1st year – MITL-COE

“There are many resources available to use in CLIR that I didn't know before this session.”

Tividad, Stephen D., 1st year – CMET-MarE

“The session introduced the multiple functions of the CLIR website, alongside its many sections and accessibility.”

Dela Cruz, Christjhan Paul S.
1st year – ETYCB-BA

“The presentation was educational and helpful for our research.”

Morato, Micko Aubrey G.
3rd year – MITL-ME

CLIR ONLINE REFERENCE ASSISTANT

Library users praise CORA for its:

- Informative
- Responsive
- Efficient
- Excellent
- Timely
- Accomodating
- Satisfactory



RATIO OF LICENSED LIBRARIANS AND SUPPORT STAFF

CMO NO. 22 SERIES OF 2021: MINIMUM REQUIREMENTS FOR LIBRARY OF HEIS COMMON TO ALL PROGRAMS (SECTION 3A)

Ratio	Minimum Requirement
Ratio: For 1,000 below user population (combined students, faculty and staff)	At least one (1) full-time licensed librarian and at least one (1) full-time support staff
For every additional 3,000 user population or a fraction thereof	At least one (1) additional full-time licensed librarian and at least three (3) additional full-time support staff to implement the face-to-face and online professional services and activities of the library

Note: Student assistant/s may be an augmentation to provide the necessary support services. However, the number of hours rendered by student assistant/s should be equivalent to the number of hours rendered by the required number of full-time support staff.

**College User Population:
7300 students**

**3 Registered Librarians;
2 Full-time Support Staff;
6 Student Assistants
On duty daily**

SCAN THE QR CODE



CMO NO. 22 SERIES OF 2021

MEET THE CLIR TEAM!



Lady Diana M. Santiago, RL, MLIS

CHIEF LIBRARIAN



VACANT

LIBRARIAN

Circulation Services
and Records Management



Elmie Joy H. Malabanan, RL, MLIS

LIBRARIAN

Reader Services &
Information Literacy



Eliezel L. Solo, RL

LIBRARIAN

Technical Services &
Collection Development



Jayvee Y. Latina

LIBRARY ASSISTANT

(Frontline/Operations
Support)



VACANT

LIBRARIAN ASSISTANT

(Accreditation and
Documentatiuon Support)

CLIR exists in support of the teaching, research, and extension functions of Mapua MCL. It shall serve the needs of the academic community, specifically the students and the faculty members.



**CENTER FOR LEARNING
AND INFORMATION RESOURCES**
MAPÚA MCL



MCL.CLIR



MCL_CLIR

A **Mapúa** School | Building Professionals