



## How to avail of the Book-A-Librarian Service





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Visit the Mapúa MCL CLIR webpage at clir.mcl.edu.ph.







## 2. Click the "Book-A-Librarian" button located on the bottom right corner of the screen.







## **BOOK-A-LIBRARIAN**

otherwise known as the Data Privacy Act of 2012. MCL recognizes its responsibilities under the same Act and upholds its commitment to protect the integrity and security of the data being collected, recorded, organized, updated, used, consolidated or destructed from its internal and external clients. Please be assured that any personal data obtained will be generated and stored in secured systems as warranted by the DPA.

MCL warrants that it has organizational, technical and physical security measures to ensure the protection of the gathered data, and the treatment of the same with utmost confidentiality. Furthermore, the information collected and stored shall only be used for library purposes.



3.

After filling out the necessary details, click the "**Book**" button to successfully submit your appointment request.





Your Booking is confirmed.				
Service Name	Book-a-Librarian			
With	(Librarian's Name)			
24/				
vvhen	Thursday, 29 August 2024			
	<u>2:00 pm - 2:40 pm</u>			
	( <u>UTC+08:00</u> ) Kuala Lumpur, Singapore			
	Join your appointment			



You will receive an **email confirmation** with the meeting link for your scheduled appointment.