



MAPÚA
MALAYAN COLLEGES
LAGUNA



**CENTER FOR LEARNING
AND INFORMATION RESOURCES**
MAPÚA MCL

How to **Recommend a Purchase**





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Recommend-a-Purchase

Offers a service that allows library users to suggest Electronic Databases, Online Platforms, E-Books, and E-Journals to be added to the current collection and enhance the users' academic experience.





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The screenshot displays the homepage of the Center for Learning and Information Resources (CLIR) at Mapúa Malayán Colleges Laguna. The page features a dark blue header with the institution's name and a navigation menu including Home, Collections, Services & Facilities, Policies & Regulations, Links, Help, and About Us. A left sidebar lists various resource categories such as Local Databases, Electronic Resources, and Training Videos. The main content area includes a search bar with a 'SUBMIT' button, a central image of a library interior, and sections for News & Events and Announcements. A right sidebar offers services like 'Book-A-Seat' and 'Online Services', along with a 'Schedule a Session' button.

Visit the Mapúa MCL CLIR Webpage
at **clir.mcl.edu.ph**.



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The screenshot displays the CLIR website interface. At the top, the header includes the logo and name of the Center for Learning and Information Resources, Mapúa Malayán Colleges Laguna. Below the header is a navigation menu with options: HOME, COLLECTIONS, SERVICES & FACILITIES, POLICIES & REGULATIONS, LINKS, HELP, and ABOUT US. The main content area is divided into several sections:

- CLIR RESOURCES:** A sidebar menu listing categories such as LOCAL DATABASES (WebOPAC, Thesis Database), COMPENDIUM OF MCL FACULTY AND STUDENTS' SCHOLARLY WORKS, AI TOOLS, ELECTRONIC RESOURCES, RESOURCES PER PROGRAM, MMDC RESOURCES AND SERVICES, GENDER AND DEVELOPMENT (GAD) CORNER, WEBLIOGRAPHIES (Reference Sources, Topic Webliographies, Wiley Digital Textbooks), NEW TITLES (Books, Periodicals and Journals), SUBSCRIBED DATABASE, TRAINING VIDEOS, and VIDEO TUTORIALS.
- Search Bar:** A search box with a dropdown menu for keywords and a "SUBMIT" button. The text inside the search bar reads "Find books, videos, magazines and more from CLIR".
- NEWS & EVENTS:** A section with three news items, each with a "click here to view... [more]" link. The items are: "Guidelines for CLIR Users Participating in LF2F Classes", "MCL CLIR Celebrates 86th National Book Week Amidst Online Learning Setting", and "CLIR will celebrate National Book Week 2020!".
- ANNOUNCEMENTS:** A section with three announcements, each with a "click here to view... [more]" link. The announcements are: "Advisory on the Enrollment of Current MCL Senior High School Students for the Second Semester, S.Y. 2020-2021", "Calendar of Enrollment Activities for Current Students for the Second Semester of S.Y. 2020-2021 (SHS)", and "Release of Yearbook and Graduation Photo".
- ASK US:** A section with a "Book-A-Seat" button.
- ONLINE SERVICES:** A grid of 12 service icons, each with a label: Book-A-Librarian, Connect with CORA (CLIR Online Reference Assistant), Book Scanning Service, Online Document Delivery Service, Book-A-Seat Service, Book Renewal and Reservation, Book Returns, Recommend-A-Purchase, and Current Awareness Service. A "View Online Services" button is highlighted with a red circle.
- SCHEDULE A SESSION:** A section with a "View Online Services" button.

A large white mouse cursor is pointing at the "View Online Services" button in the bottom right corner of the screenshot.

Click **“View Online Services”**



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CLIR ONLINE SERVICES

Keywords Find books and more from CLIR

- LOCAL DATABASES**
WebOPAC
Thesis Database
- COMPENDIUM OF MCL FACULTY AND STUDENTS' SCHOLARLY WORKS**
- AI TOOLS**
- ELECTRONIC RESOURCES**
- RESOURCES PER PROGRAM**
- MMDC RESOURCES AND SERVICES**
- GENDER AND DEVELOPMENT (GAD) CORNER**
- WEBLIOGRAPHIES**
Reference Sources
Topic Webliographies
Wiley Digital Textbooks
- NEW TITLES**
Books
Periodicals and Journals
- SUBSCRIBED DATABASE TRAINING VIDEOS**
- VIDEO TUTORIALS**

VIRTUAL TOUR

Book-A-Librarian

Connect with CORA (CLIR Online Reference Assistant)

Book Scanning Service

Online Document Delivery Service

Book-A-Seat

Current Awareness Service

Book Renewal and Reservation

Book Returns

Recommend-A-Purchase

Proceed to
“Recommend-a-Purchase”



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The screenshot shows the CLIR website interface. On the left is a navigation menu with categories like 'LOCAL DATABASES', 'COMPENDIUM OF MCL FACULTY AND STUDENTS' SCHOLARLY WORKS', 'AI TOOLS', 'ELECTRONIC RESOURCES', 'RESOURCES PER PROGRAM', 'MMDC RESOURCES AND SERVICES', 'GENDER AND DEVELOPMENT (GAD) CORNER', 'WEBLIOGRAPHIES', 'NEW TITLES', 'SUBSCRIBED DATABASE', 'TRAINING VIDEOS', and 'VIDEO TUTORIALS'. The main content area is titled 'RECOMMEND-A-PURCHASE' and includes a search bar with 'Keywords' and 'Find books and more from CLIR' buttons. Below the search bar is a banner for 'CLIR Online Services' with a 'Recommend-a-Purchase' section. This section contains the text: 'Library patrons may suggest electronic databases, online platforms, e-books and e-journals that can contribute to enhancing their academic experience. You may access the form at: <http://bit.ly/CLIRRAP>'. A red circle highlights the text 'Access E-Form here' with a hand cursor pointing to it. At the bottom of the page, there is a 'VIRTUAL TOUR' button and social media links for Facebook, Twitter, and Instagram, along with the text 'A MAPUA School'.

**Click “Access E-Form Here” under the title of
‘RECOMMEND-A-PURCHASE.’**



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Recommend a Book

Kindly use this form to request books that are not yet available in the library.

Fields which contain asterisks needs to be filled up.

Personal Info

Name*:

Student/Employee Number*:

Phone Number:

Email*:

Book Info

Title*:

Author:

Edition:

Publisher:

Date Published:

Other Information:

Submit

Clear

5

Fill out the Form
with the details of
the Resource/s.
Click **Submit** button
afterward.



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**The recommendation is
Subject for Approval.**
**Please wait for an email confirmation
regarding the status of your request.**