



Center for Learning
and Information Resources
(CLIR)
Malayan Colleges Laguna


ACCESS

Advancement of CLIR Client Engagement and Support Services




CLIR ANNUAL REPORT FOR A.Y. 2021-2022

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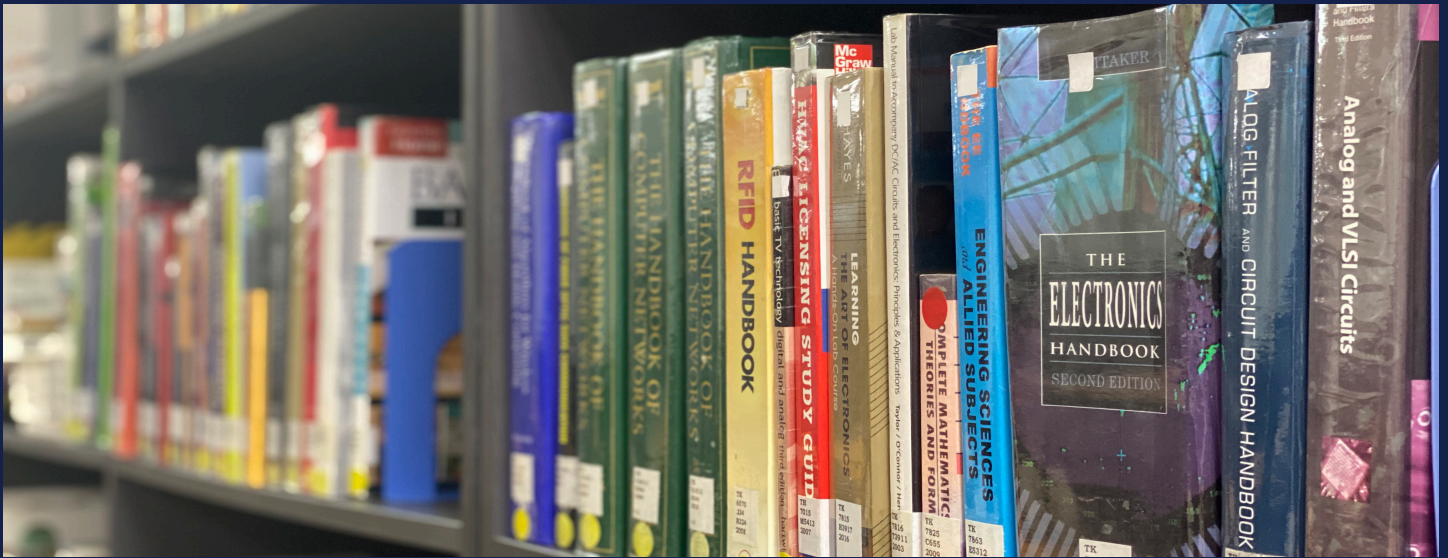


Malayan Colleges Laguna
A MAPUA SCHOOL

TABLE OF CONTENTS

| | |
|---|-------|
| Executive Summary | 1 |
| Renewed and Upcoming Subscriptions | 2 |
| Book-A-Seat | 3 |
| CLIR Goes Back to School! | 4-5 |
| CORA's Choice Award | 6 |
| CLIR Statistics Report | 8 |
| CORA Evaluation Survey | 9 |
| BAL Evaluation Survey | 10 |
| CLIR Celebrates 87 th National Book Week | 12-13 |
| Library Appreciation | 14-15 |
| Credit | 16 |

Easy Access to information and learning resources in the **new normal.**



EXECUTIVE SUMMARY

The Center for Learning and Information Resources (CLIR) exists in support of the teaching, research, and extension functions of Malayan Colleges Laguna (MCL). CLIR provides access to high quality information resources and services, which supplies the academic needs of the students and the faculty members.

CLIR improved its system by launching Online Services (Book-A-Librarian, Research Consultation, Online Document Delivery Service, Book Scanning, Plagiarism Checking Service), New Resource Subscriptions (Science Direct, Philippine E-Journals, access to Mapua E-Theses), and CLIR Liaisons. Also, new titles were added to CLIR's print books. These advancements aid the academic needs of the MCL community.

Even with the current setting of hybrid flexible learning, a range of online events (86th National Book Week, Online Storytelling, CLIRvia, and Tik-to-CLIRist), and online database trainings (Britannica Academic, Wiley Digital Textbooks, Science Direct, and Mendeley) were conducted. These events and trainings created opportunities for students to participate and engage in the safety of their own homes.

Future plans are also in the works. CLIR is curating new goals for the next Academic Year as they plan to reopen their doors to the MCL community.

In summary, the Center for Learning and Information Resources aims to achieve the goals and objectives of Malayan Colleges Laguna. In the midst of the pandemic, CLIR serves the student and faculty members with great effort and diligence. The continued loyalty of the MCL community in pursuing excellence, teamwork, and discipline elevates the academic system. CLIR holds fast onto its goal: "Easy access to information and learning resources in the new normal!"

RENEWED SUBSCRIPTIONS

The following database subscriptions were renewed for the current academic year. Students can benefit from these resources, especially those who are taking classes that involve conducting research



ScienceDirect

Science Direct offers access to a large selection of books, journals, research papers, and other scientific and medical publications. Additionally, it offers abstract to full-text access to more than 24 subjects.

Step-by-step guidelines on how to use Science Direct are available on MCL CLIR's Facebook page.



Philippine E-journals supports research conducted by Filipinos in a variety of academic fields, including the Sciences, Engineering, and Humanities. Users can exchange journal abstracts as well as from other users' journals. Additionally, this platform is accessible from any device, which makes research more feasible for everyone especially for students.

UPCOMING SUBSCRIPTION

To fulfill the community's academic and research needs. MCL CLIR makes sure to strengthen its collection by adding resources. The subscription is listed below:



The electronic resources of MCL expanded last May 2022, **C&E Published books powered by VitalSource Explore** will be accessible to MCL Faculty and students via the subscription to CE Library Flex. This subscription gives access to **49 titles for Senior High School and 30 titles for college General Education.**

NEW SERVICE

BOOK-A-SEAT

In order to accommodate the new normal, CLIR established a Seat Reservation System that allows students to book a study space before visiting the library. There are 45 seats that can be reserved, and each one has a different number. On the CLIR website, under the Book-A-Seat tab, reservations can be made in advance. Through Book-A-Seat online reservation system, CLIR users can choose the seat, time, and date of their choice.

Only users with reservations are allowed access to CLIR spaces. Students and faculty members at MCL are the only ones who may make reservations.

Users of the library are recommended to follow health and safety precautions while on the property, stay at home if they are feeling unwell, and notify the library personnel to cancel the reservation.

Seat reservation is available from Wednesday to Saturday from 8:00 AM to 5:00 PM.



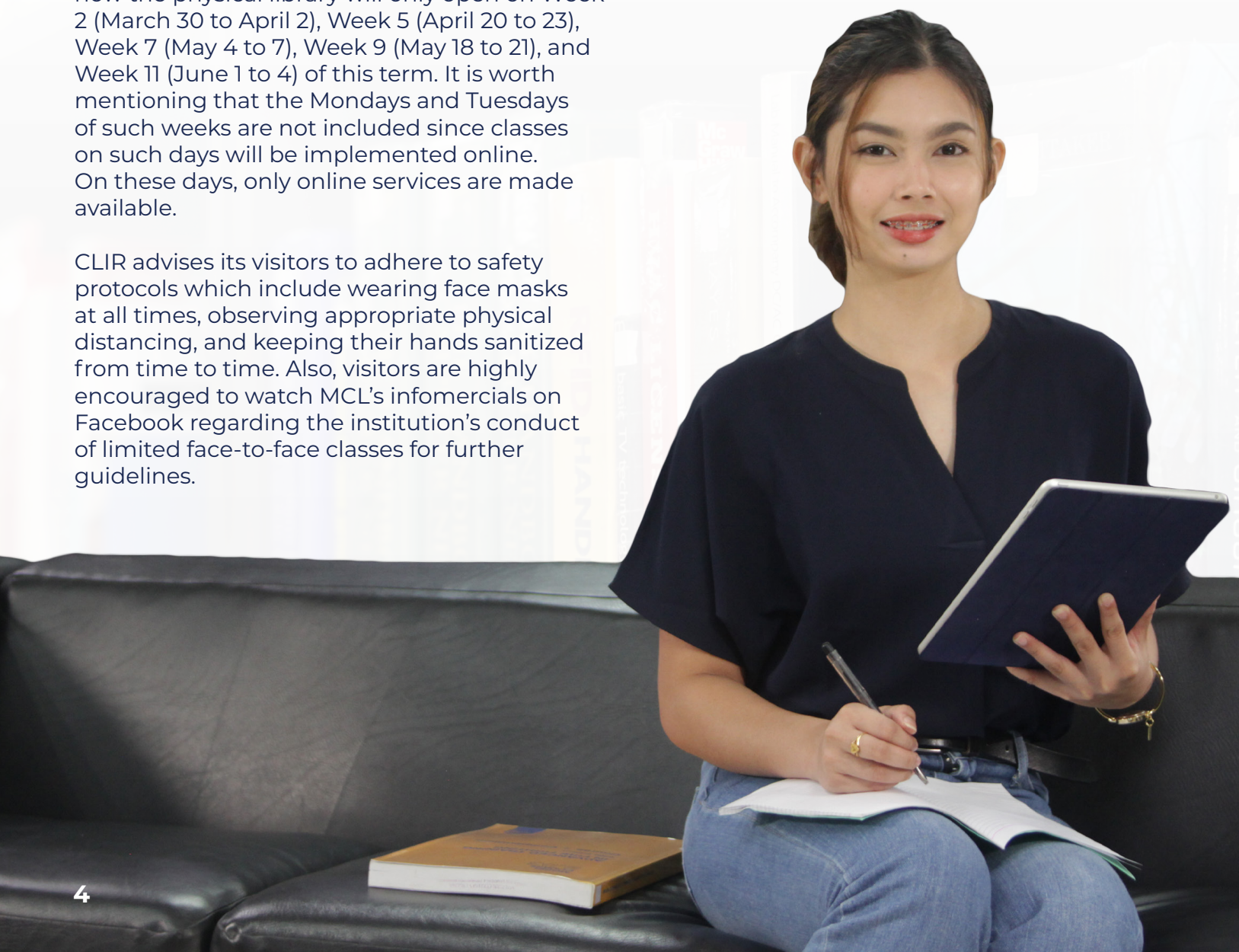
CLIR GOES BACK TO SCHOOL!: A FEATURE ON CLIR'S LIMITED FACE-TO-FACE SERVICES

Malayan Colleges Laguna (MCL) recently began the implementation of its limited face-to-face classes for specific courses last March 21, 2022. This is in line with the institution's Third Term of the Academic Year 2021-2022, following the Inter-Agency Task Force (IATF) resolutions and CHED issuances. As such, the Center for Learning and Information Resources (CLIR) has adapted to the new setting, offered its services and assistance to those participating in the limited face-to-face classes in the institution.

To start, CLIR services onsite is open from **Wednesdays to Saturdays from 8:00 AM to 5:00 PM**. The schedule is aligned with the institution's "Shifting Cycle model" that states how the physical library will only open on Week 2 (March 30 to April 2), Week 5 (April 20 to 23), Week 7 (May 4 to 7), Week 9 (May 18 to 21), and Week 11 (June 1 to 4) of this term. It is worth mentioning that the Mondays and Tuesdays of such weeks are not included since classes on such days will be implemented online. On these days, only online services are made available.

CLIR advises its visitors to adhere to safety protocols which include wearing face masks at all times, observing appropriate physical distancing, and keeping their hands sanitized from time to time. Also, visitors are highly encouraged to watch MCL's infomercials on Facebook regarding the institution's conduct of limited face-to-face classes for further guidelines.

Notably, CLIR now mandates its visitors to book their "seats" by scanning the QR Code provided on its official Facebook Page: MCL CLIR, if they decide to stay at the library for a specific day. As visitors book their seats in advance prior to their stay at the library, CLIR will provide them with an e-mail notification and confirmation QR Code that are required to be presented at the Control Desk upon entry. These are all in line with the library's new policy of visitors strictly sitting at the specific desk they have booked. In a similar vein, visitors are prohibited to transfer from one seat to another. Also, CLIR advises its visitors to cancel their bookings if in the case they would not make it to allow



others to avail themselves the same. Lastly, seats must be vacated promptly at the end of each booking and visitors are solely responsible for cleaning the desk they have used prior to checking out.

On the other hand, CLIR's physical facilities include charging stations that are free of charge and are located in the reading area for the visitors' electronic devices. Additionally, iPads are placed in the **WebOPac Kiosks** for the purpose of helping its visitors search the available print collections through the Web OPAC Program.

It is worth mentioning that CLIR's Shelf Access is temporarily set to a Closed-Shelf System since CLIR will still continue to utilize its book scanning services for access to the print collection. The Book Scanning Guidelines include the user searching for the material they want to scan using WebOPAC, pressing the "Option to Hold", and sending the request for scanning via the Book Scanning Request Form provided on CLIR's official Facebook Page. CLIR further highlights that the schedule of accepting requests is from Monday,

Wednesday, and Friday. The requested documents will be sent to the users within three days and will only be given access to such for a week. Only a maximum of ten requests will be accepted since simultaneous requests affect the time of processing.

Simultaneously, CLIR's online services are still being offered. This includes Book-A-Librarian, CORA Assistance (CLIR's Online Reference Assistant), Book Scanning, Online Document Delivery, Plagiarism Checking, Current Awareness, Book Renewal and Reservation, Book Returns, and Recommend-A-Purchase. Moreover, CLIR's Web Resources still include access to E-Resources, Theses Database, and the WebOPAC. The information regarding these services and e-resources is also provided on CLIR's official Facebook page.

Conclusively, CLIR has definitely made an effort to continue providing its services for different users, including students and professors, in accessing the institution's online resources easily and conveniently, aiming to enhance the stakeholders' overall academic experience.

Written by: Tonton Santos



CORA'S CHOICE AWARD



BOOK-A-LIBRARIAN

PROF. KRISTINE CERVANCIA

“My history of being an avid visitor of library in my childhood days started with playing building blocks inside the said facility. Yes, fun games and adventures awaits in the places that is judged to be boring. In this place I started to dream of becoming an engineer and, in the same place I grind to become one. Unconsciously, I carry it throughout my entire stay in the school and now, being a professional. I would like to thank CLIR and remind all the librarians that the work you do is important and so appreciated.

With this, I would like to encourage everyone to continue explore and use the state-of-the-art facility. Explore, read and research as much as you can, do not be contented on the things you know for the world has so much more to offer.”

CORA: CLIR ONLINE REFERENCE ASSISTANT

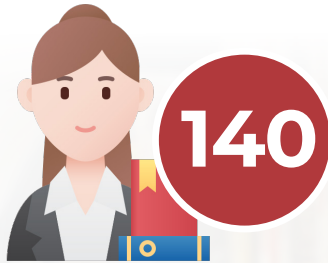
MARK SAMUEL P. SANTOS

ODDS: ONLINE DOCUMENT DELIVERY SERVICE

MIKAELA C. BURGOS



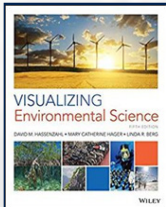
A.Y. 2021-2022 STATISTICS REPORT



BOOK-A-LIBRARIAN 34.45% Total enrollment catered
140 sessions conducted. 1952 students attended.



69
Plagiarism Checking Service Requests



Most viewed Wiley eBook
activated 1,663 times

CORA
273 reference questions answered
CE - highest number of queries



1434
Invitation for research assistance



Turnaround time:
5 minutes or less queries were answered



Britannica Academic Wiley Digital Textbooks ScienceDirect



Philippine Ejournals Cengage Learning

326 New Titles
13711 Total Collections
2.38% increase

NATIONAL BOOK WEEK 2021

- TRAININGS
 - ♦ 88 attendees
- CONTESTS
 - ♦ 27 participants
- EVENTS
 - ♦ Latian Elementary School
 - ♦ Pulo Elementary School
 - ♦ 70 attendees
- AWARDING
 - ♦ 30 awardees



2557 Facebook Likes 16.60% increase
2633 Facebook Followers 17.70% increase

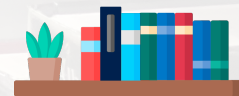


CLIR LIAISON SERVICE

Visits to the library webpage **227,090**

126
Attended Faculty Orientation

ONLINE DOCUMENT DELIVERY SERVICE



Book-A-Seat **48** Number of Reservations



Program with the highest number of requests

273
Books and other Material Scanning Requests

430
Thesis Collection Requests

32
Journal Article Requests

44
Mapúa E-Theses Requests

CORA EVALUATION SURVEY

Programs who answered the evaluation survey:

| | | | | | |
|------|----|------|----|-------|---|
| ACT | 11 | ECE | 4 | HUMSS | 2 |
| AIS | 1 | EE | 4 | ICT | 2 |
| AR | 4 | IE | 2 | STEM | 7 |
| BA | 7 | IS | 2 | | |
| BMMA | 13 | IT | 4 | | |
| CE | 20 | MARE | 1 | | |
| ChE | 30 | ME | 7 | | |
| COE | 2 | MT | 14 | | |
| COMM | 3 | TM | 1 | | |
| CS | 3 | | | | |

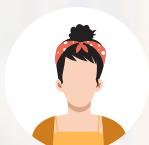


Patron Type:

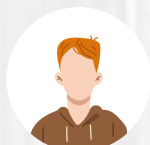
| | | |
|---------|-----|--------|
| FACULTY | 8 | 5.56% |
| STAFF | 7 | 4.86% |
| STUDENT | 128 | 88.89% |



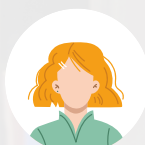
6
4.69%
GRADE 11



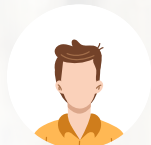
5
3.91%
Grade 12



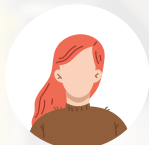
22
17.19%
1st year



17
13.28%
2nd year



26
20.31%
3rd year



46
35.94%
4TH YEAR



6
4.69%
5TH YEAR

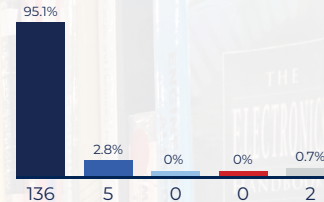


273 - Number of references answered
143 - Number who took the survey
52.38% answered the evaluation survey

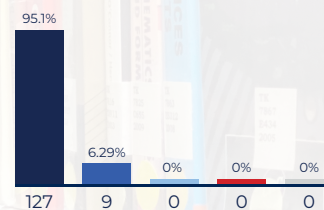
Turnaround time: 5 minutes or less queries were answered

Level of Agreement

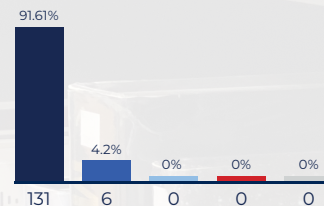
1. CORA's ability to understand your question(s).



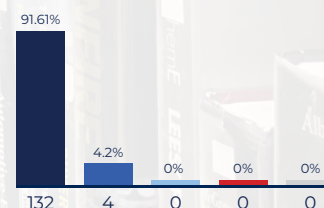
2. Promptness of CORA's replies to your question(s).



3. Quality of the response to your question(s).



4. Are you likely to use CORA chat service again?



Legend: Strongly Agree (Dark Blue), Agree (Blue), Neutral (Light Blue), Disagree (Red), Strongly Disagree (Grey)

BOOK-A-LIBRARIAN EVALUATION SURVEY

Programs who answered the evaluation survey:

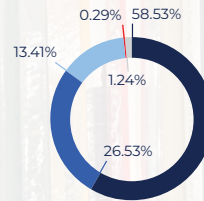
| | | | | | |
|------|-----|------|-----|-------|-----|
| ACT | 51 | ENVS | 1 | ABM | 51 |
| AIS | 3 | HE | 1 | HUMSS | 15 |
| AR | 11 | HM | 24 | ICT | 35 |
| BA | 16 | IE | 14 | STEM | 270 |
| BMMA | 135 | IS | 6 | | |
| CE | 149 | IT | 47 | | |
| ChE | 46 | MARE | 29 | | |
| COE | 57 | ME | 108 | | |
| COMM | 31 | MT | 65 | | |
| CS | 13 | PBM | 2 | | |
| ECE | 24 | PSY | 51 | | |
| EE | 30 | TM | 87 | | |
| ENT | 0 | | | | |



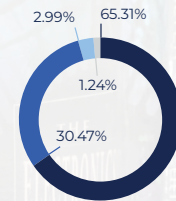
1952 - Number of BAL Attendees
1372 - Number who took the survey
42.27% answered the evaluation survey

Level of Agreement

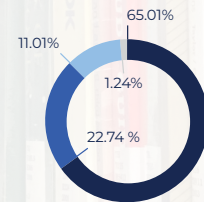
1. The objectives of the Library Instruction Session were clearly stated by the librarian.



2. The Librarian was knowledgeable.



3. The Librarian presented the subject matter in a clear, understandable, and organized manner.



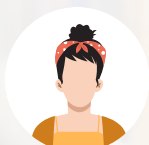
■ Strongly Agree
■ Agree
■ Neutral
■ Disagree
■ Strongly Disagree

How did you learn about the Book a Librarian service?

| | | |
|--------------------|-----|--------|
| CLIR FACEBOOK PAGE | 89 | 6.49% |
| CLIR WEB PAGE | 114 | 8.31% |
| LIBRARY STAFF | 382 | 27.84% |
| FACULTY MEMBER | 519 | 37.83% |
| MCL FACEBOOK PAGE | 119 | 8.67% |
| FRIENDS | 34 | 2.48% |
| OTHERS | 115 | 8.38% |



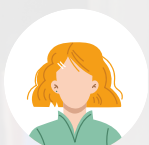
211
15.38%
GRADE 11



165
12.03%
Grade 12



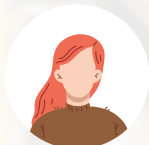
306
22.30%
1st year



270
19.68%
2nd year



270
19.68%
3rd year



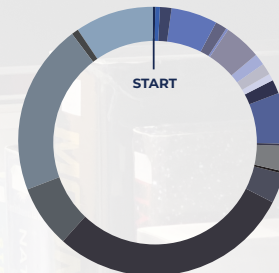
137
9.99%
4TH YEAR



12
0.87%
5TH YEAR



What was the most important resource that you learned about in the session?



0 - APA Citation
1 - Audible
5 - Book Scanning
9 - Book-A-Librarian
0 - CLIR Staff
10 - CORA
1 - DOST Library
29 - Ebooks
9 - E-journals
9 - Elsevier
7 - Free Access Databases
3 - National Library
0 - NLP Odilo
0 - ODDS
19 - Online Resources
3 - Online Services
24 - OPAC
196 - Research
0 - RESHA
50 - ScienceDirect
138 - Thesis
5 - Turnitin
63 - Wiley Digital Textbooks



MCL CLIR'S 87TH NATIONAL BOOK WEEK CELEBRATION

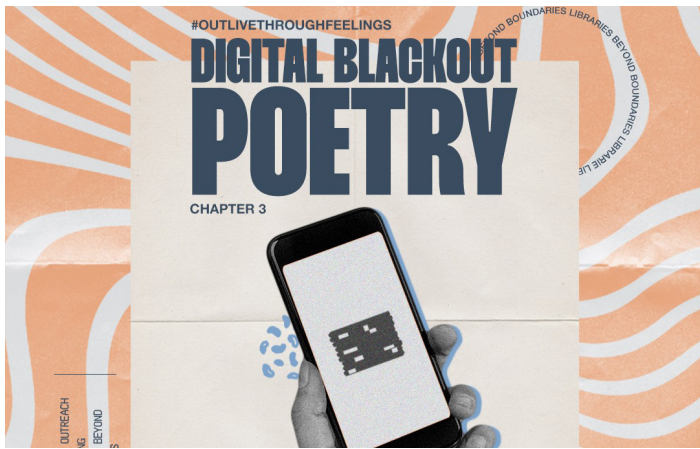
The MCL Center for Learning and Information Resources (CLIR) held its National Book Week celebration last November 24 until November 29, 2021. The event was entitled “**Outcomes, Outreach, Outstanding: Libraries Beyond Boundaries**” with the theme “**Outlive**”. Several sub-events were implemented, which aimed to engage and interact with the MCL community and instill upon them different timely values and profound learnings throughout the week-long celebration. Media Partners consisted of the College of Arts and Sciences (CAS) Student Council, PILAK, Ugnayan ng Malayang Sikolohiya (UGMASIKO), Association of Chemical Engineering Students -MCL (ACES-MCL), Sining at Agham ng Malaya na Komunikador (SINAGLAYA.Kom), and KAMALAYAN.

During the **first day (Prologue)**, the opening ceremony was held. At the ceremony, the awarding for the Short Story Writing Contest was also conducted. The winner was Mr. Ralph Stephen Leyeza, a third-year BS Accountancy student; the prizes consisted of a brand new digital book reader (Kobo Clara HD) and an Amazon 20 USD

Voucher from Wiley, P500 Gift Certificate from Cengage, and MCL merchandise. Additionally, the first database training for ScienceDirect was hosted by MCL CLIR with Mr. Johan Jang as its speaker.

During the **second day (Chapter 2)**, the Reading Session was held via MS Teams. In this sub-event, this year's Short Story Writing Contest winner Mr. Leyeza read his piece titled “Trust” and shared his insights regarding his work. A profound dialogue ensued between the audience and Mr. Leyeza regarding the theme of his piece among others. It was also during this day when the Digital Book Cover Orientation and CLIR Stories were held. Contestants of the competition were tasked to create a book cover design for Mr. Leyeza's piece. Furthermore, the second database training for Britannica Academic was conducted by its speaker Mr. Ed Roffer Lascano.

During the **third day (Chapter 3)**, MCL CLIR posted the Digital Blackout Poetry entries from the students, later won by the following participants: Daniela Angelyn Solis (1st Place) who received P3000 GCash as prize from Airbooks Corporation, Mary Rose Lyn Cadimas (2nd place) with P2000 GCash, and Calysta Joie Bautista (3rd place) with P1000 GCash. The winners also received MCL merchandise as a prize. Additionally, the third database training for Wiley Digital Textbooks and Philippine E-Journals were also held with its designated speakers, Ms. Rojhelyn Balat and Ms. Denielle M. Galo respectively.

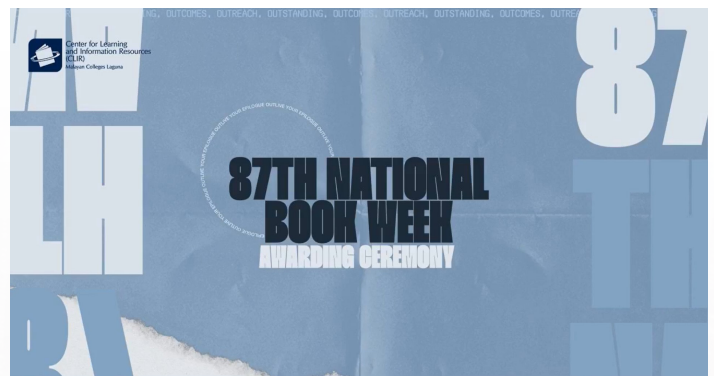


During the **fourth day (Chapter 4)**, the DigitalBook Cover Contest submissions by the contestants were posted on MCL CLIR's official Facebook page. Mr. Danwell Henry Loriño was declared the winner of the aforementioned contest, receiving a digital book reader (Kobo Clara HD) from Wiley and MCL merchandise. Runner-ups include Mr. Luis Martin Mañalac (2nd Place) and Ms. Lian Gaylle Pangan (3rd Place). Additionally, the fourth database training for Cengage Learning was held, with its designated speaker Ms. Jorja Sazon.



During the **last day (Epilogue)**, a closing ceremony was conducted live on MCL CLIR's official Facebook page, along with an awarding ceremony. Apart from the winners of the celebration's different events, top users of CLIR's services were also awarded: Dr. Jhona Gamez (Most Active Patron Award -Faculty), Patricia Miguella Castillo (Most Active Patron Award -Student & Online Document Delivery Service), Dominic Cepe (CORA Top User), Franz Maverick Garcia (Facebook Liker of the Year), Engr. Mae Garcillanosa (Book-a-Librarian Service -Faculty), and Beatrice Aguiluz (Book-a-Librarian Service -Student).

Apart from the activities mentioned above, MCL CLIR also implemented its "QuizLit!", a trivia-based competition, during the week-long event. Participants were tasked to comment down the correct answer to questions posted in the duration of the week, and whoever got each question right the first were awarded with amazing prizes. Winners who received PHP100 GCash each were Shayne Frances Calajate, Gem Sophia Pangan, Ralph Stephen Leyeza, Lian Gaylle Pangan, Georgette Dalen Cadiz, Isabelle Jane Romo, and Allysandra Caimelle De Guzman. On the other hand, winners who received P500 NBS E-Cert each from The Library Corporation (TLC) were Mr. Dennis Martillano, Ohanah Eugenio, Karen Morales, Janica Bailon, and Maki Patricio.



In conclusion, this week-long celebration has indeed instilled upon our constituents the value of outliving one's struggles and experiences, aiming to do better than how we did yesterday. With this, the 87th National Book Week reminded everyone the importance of developing an interest and passion in reading. And as the event theme says, always remember to #Outlive the new knowledge you learn everyday because learning never stops.

Written by: Tonton Santos

LIBRARY APPRECIATION

BOOK-A-LIBRARIAN

“The CLIR website was quite overwhelming at first, but thanks to the orientation, it became more accessible and easier to navigate.”

Malbataan, Mckenzi D.
2nd year, CAS-BMMA

“The instructions were clear, and it makes it more appealing to access the books.”

Guerrero, Kathleen Anne S.
3rd year, CAS-BMMA

“From now on, I feel more confident and knowledgeable in using e-books and library services.”

Regencia, Kyle Vincent G.
2nd year, CAS-BMMA

“The orientation was very clear and detailed. It really encourages us students to utilize these resources and in turn, help us with our future research and studies.”

Lero, Allen Christian A.
2nd year, CCIS-IT

“The presenter is approachable and knowledgeable. I am more likely to avail myself of CLIR services.”

David, Keith Anne D.,
2nd year, ETYCB-BA

CORA

“The staffs are very responsive. They helped me find the thesis I was having difficulty looking for.”

Narvaja, Louise Mae B. 4th
year, MITL-CE

“There is nothing else to improve, the quality of service is already great.”

Apor, Rovic Angelo E.
1st year, CMET-MT

“CLIR’s service quality is satisfactory in my opinion, as they respond and act quickly.”

Estrada, Lame Nrrick M. 1st
year, CMET-MT



LIBRARY APPRECIATION

BOOK-A-LIBRARIAN

"I learned lots of things about the CLIR resources and will surely use this for finding RRL for our thesis."

Villadolid, Aira B.
3rd year, MITL-CE

"It's good that even though we're in online class, we can still access other useful resources and textbooks aside from those that are on the internet."

Baudillo, Ferjahn Jade M. 2nd
year, MITL-CE

"This orientation is helpful for us students to have access to different resources and to improve our writing/reading skills."

Salarda, Christine Anne, D.
1st year, MITL-COE

"The Librarian was very friendly, and she explained the whole topic and how to maneuver on the site. She also answered all our questions even if we asked a lot."

Gonzales, Patrick Cyril, P.
3rd year, CAS-BMMA

"Very good, concise, and detailed presentation."

Luzaran, Jean Annika, C.
1st year, CAS-PSY

CORA

"They answered my query very well."

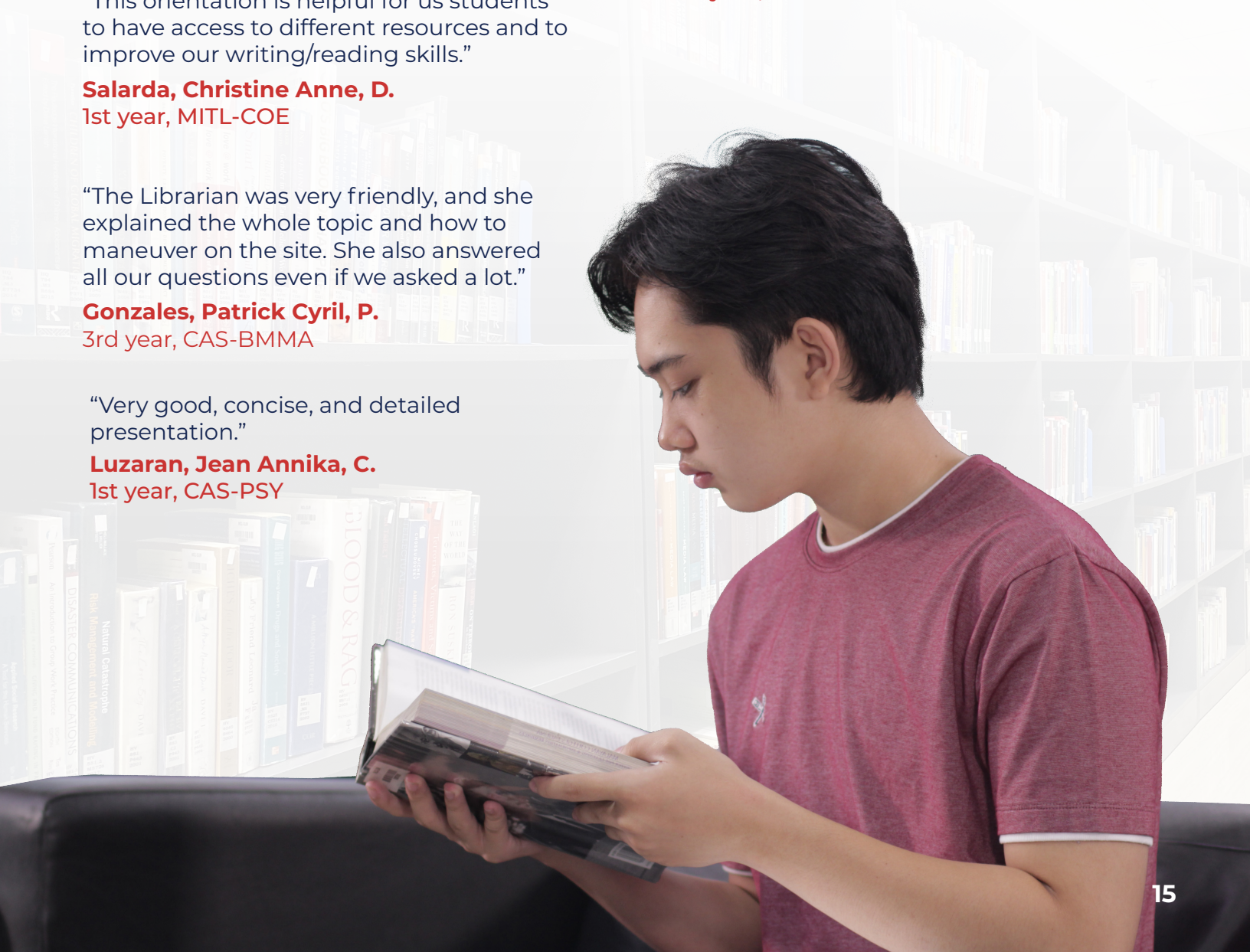
Tongbo, Jerome Angelo A.
4th year, MITL-ME

"I think the CLIR needs to maintain this service for students who have queries about the CLIR's services. For me, if there is one thing to improve, I think."

Mina, James Fredrich A.
2nd year - ETYCB-ACT

"CORA is very responsive."

Datuin Jazper Ivan B.
1st year, CMET-MT



CREDITS

MEET THE **CLIR TEAM!**



Lady Diana M. Mendiola, RL
LIBRARY OFFICER



Eliezel M. Locriana, RL
LIBRARIAN



Angely Ann A. Vioria
LIBRARY ASSISTANT

CLIR exists in support of the teaching, research and extension functions of MCL. It shall serve the needs of the academic community, specifically the students and the faculty members.



MCL CLIR



clir.mcl.edu.ph



SEAT NUMBER
R03

SEAT NUMBER
R06

SEAT NUMBER
R01
Center for Learning
and Information Resources
C.L.I.R.
University of North Carolina

SEAT NUMBER
R07

SEAT NUMBER
R04

SEAT NUMBER
R12

SEAT NUMBER
R16

SEAT NUMBER
R20

ACCESS

Advancement of CLIR Client Engagement and Support Services

CLIR ANNUAL REPORT FOR A.Y. 2021-2022



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